



First Covenant Treehouse Preschool & TK

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December 1, 2024

RE: IMPORTANT DECEMBER INFO

Dec. 2-13 – Kayla Out of Office:

Our Office Manager, Kayla, will be out of office from Dec 2nd -13th. During this time, please direct any emails regarding your child's sickness/absence, lunches, forms, etc. to Jan at Jan@treehousepreschool.org

If the email is regarding ProCare/ finances, please email both Jan and Kayla.

Friday, Dec. 6 - Christmas Celebrations:

Our Christmas celebration this year will be held on Friday, Dec. 6. Everyone is invited to come and hear our beautiful children sing.

Schedules are as follows:

Little Angels: 10:00 am *In the Little Angels Classroom

Preschool: 11:00 am *Church Gym

BREAK for Lunch

Pre-K: 1:00 pm *Church Gym

TK: 2:00 pm *Church Gym

Dec. 20 - Minimum Day:

Our last day of school this month is Friday, Dec. 20th. We will be closing at 12:00 noon for the Christmas holiday. Please plan to pick up your child earlier or promptly at noon. We will charge late fees for pick-ups after 12:05pm.

Dec. 23rd - Jan 3rd - Christmas Break:

Treehouse will be CLOSED from December 23 - January 3rd 2025. Please remember to bring jackets, water bottles, lunches, blankets, etc. home with you over the break. Classes will return Monday, Jan 6, 2025

2025-2026 Registration for Returning Students and Current Families:

We are now enrolling current students and their siblings. Returning Applications were due by Friday, November 29th. If you have not enrolled and will be returning for the school year beginning in Sept. of 2025, please get your application and registration fee into the office as soon as possible.

Families with siblings who are old enough to join our Little Angels class will also be able to pick up a New Registration form from the office.

2025-2026 Registration for New Students:

We will be enrolling new students starting in January. Please tell your friends, family and neighbor's about our wonderful Treehouse Preschool. We have many spaces available.

Thank you for your Partnership:

Thank you for driving cautiously while coming in and out of the school premises. We also thank you for not using your cell phone while driving in the parking area. There are so many children around us and they are difficult to see at times. Let us continue to focus on the safety of our children.

We request that you turn off and lock your car even if you run in for only a second. Do not leave your purse within view and do not leave your child in the car locked or unlocked at any time.

If you need our support with bringing in your child, please call us at the office and we will be more than happy to support you. Thank you for your cooperation in making Treehouse a safe place for our children.

Signing In / Out for your Child:

It is very important that you sign in and sign out for your child each day with the accurate time so that children can be accounted for in case of an emergency. State law requires parents/guardians to sign in and out daily in order to legally transfer the responsibility of the child to the school and back to the parent again when the child leaves.

Please be aware that only parents/guardians and designated adults are allowed to a child in and out, and they must use their full legal signature and not their initials. Please do not allow or encourage your child to sign in or out in the official folder, as we can get cited by licensing.

We are still in the process of training for the ProCare ipad sign-in and out systems. We have no determined date on when we will implement this, but know that it will happen in our future and that we will send an email out when a date is set.

Conversation with Staff:

For the safety of our children, it is very important that our staff does not engage in a lengthy conversation, which would distract them from watching our busy growing kids. We do not want any of them getting hurt. If you need to meet with your head teacher to discuss your child, please do so by emailing the office to set up an appointment.

Suspicious People/Activities in the parking lot:

If you see any suspicious people/activities in the parking area, please notify Treehouse office immediately. We do our best to ensure the safety of your children and our staff. **IF YOU SEE SOMETHING, SAY SOMETHING.**

Blessings for Christmas and the New Year:

All of us at Treehouse wish you a very Merry Christmas. May the Lord bless your family as we celebrate the birth of our Lord Jesus. He is the reason for this beautiful Christmas season and we pray that you will reflect and be reminded of God's love for each of us. We also pray that the New Year bring us good health, peace, joy and many blessings from above. The Lord bless and keep your family under His love.

**For unto us a Child is born,
Unto us a Son is given,
And the government will be upon His shoulders.
And His name will be called
Wonderful, Counselor, Mighty God,
Everlasting Father, Prince of Peace.**

Isaiah 9:6-7